



## **AIA Northern Indiana Section August 9, 2016 Meeting**

President Gary Hall opened the board meeting at approximately noon on August 9, 2016 at Cressy & Everett.

Those present included: Gary Hall (AIA NIS President), Josh Higginbotham (AIA NIS Secretary/Treasurer), Edward Kowalczyk (AIA NIS Past President), Jason Shelley (AIA Indiana Executive Director), Andrew Roche, & Billy Van Elk.

The following Items were discussed:

### **AIA Indiana Reports**

- a. IN/KY Convention – Sept 15-17 in Lexington, KY.
- b. For the Convention, there will be the presentation of the AIA Indiana Design Awards and we had a significant number of entries this year. They are being judged today by AIA Philly.
- c. State is hiring a Membership Development Director. An offer has been extended to Beth Wood with a potential starting date of August 15<sup>th</sup>. She will work primarily of programs and CEU development.
- d. Dare to Lead is a conference hosted by the AIA Leadership Institute on 11.18.16. This is a multi-State Regional Conference for emerging professionals.

### **AIA Northern Section Business**

Golf Outing:

- a. The golf outing income was reported to be \$9,720 dollars and we incurred \$4,883 in expenses; for a net difference of \$5,237. This is beyond our yearly goal by about \$700±. We do have a couple outstanding invoices that were accounted for in the \$9,720 income but anticipate those shortly. Congratulations to our Chairman Ed Kowalczyk and all of our participating Board Members that helped make this event a success.

OctoberFest:

- a. Chad Root is chairing this event and will be working hard on this once he returns from his honeymoon. Congratulations on your recent marriage! We will have more details along with an event broadcast going out to all members in September.

Financial Report:

- a. Josh gave an updated liquidity statement as June 30, 2016. With the Controllership Group overseeing the accounts for the AIA, we will always be about a month behind in reports. Our net liquidity was \$11,321.35.
- b. Gary had worked with Tim Garrison of the Controllership Group to get a report of our budget to date. He reported that the budget we submitted was slightly reformatted by State and some items are now logged in the wrong category. Gary will work with Tim to get things rearranged.
- c. In doing the budget update, we reported that the Board had authorized additional items that were not included in the budget (like additional taxes due, Internet Hosting



Software and maintenance) and it resulted in a negative net income for the year. The Board and membership present made a motion to balance the budget. The motion came from Josh and was seconded by Ed. It carried unanimously. The budget items adjusted will be coordinated with Tim by Gary and should be updated for the September board meeting.

#### Budget item 702 – Convention/Grassroots/CACE

- a. We have budgeted \$3,500 to send representatives from our Chapter to these events. Josh went to Grassroot and it was a little over \$500. We requested by this meeting for anyone interested in receiving a potential stipend for National to speak up. We had two people, Gary Hall, current President and Ed Kowalczyk, Past President, state that they were interested. There was a motion, a second and vote; unanimously deciding to offer two stipends.
- b. For the stipend amount, we reviewed the costs for the convention. In addition, Tim Garrison had emailed an opinion on the amount. The costs for the convention will be over \$2,000 per person and the motion, that was seconded and unanimously voted for was for **\$1,400** per person; with the stipulation that \$550 per person would not be expensed in 2016 so that it would apply to the 2017 budget (this is the cost of the convention fee and can't be booked until January 2017 anyway). Gary and Ed will need to make hotel/airfare arrangements and after it is paid, turn in receipts to Josh/Tim for reimbursement.

#### **New Business:**

##### Next Board Meeting:

We will meet back at CDS on Tuesday, September 13, 2016. **FOOD will be on your own.** There normally is the Cool Runnings Jamaican Food Truck next door at WNIT at that time or there are a half dozen other options within a couple blocks. We will start at 12:10 to allow time to get food. The agenda will be primarily focused on OctoberFest but will have some outreach and financial budget review updates.

##### AIA IN/KY Convention

Sept 15-17 in Lexington, KY.

The meeting concluded at 1:15 p.m. (EST).

Respectfully submitted:

Gary Hall, AIA  
President, AIA NIS